

# Executive Board Minutes

June 1st, 2023, at 12:00 noon in person at Sherman Public Library

Note this meeting is open to the membership & public. Should you wish to attend please send an email to

[info@shermanilchamber.org](mailto:info@shermanilchamber.org) with your name & email. We will then be able to send you a Zoom invite.

## 1. Open Meeting

i. Roll call: President, Sarah Roderick; VP, Gary Funk; Secretary, Heather Camille; Treasurer, Sabrina Longcore; member at Large, Rick Edwards

ii. Set the Agenda.

## 2. Old Business

i. Secretary

1. Motion to approve May 2023 Minutes presented by Camille. Funk motioned, Edwards Second.

ii. Treasurer

1. Approval of May 2023 Treasurer Report presented by Treasurer, Sabrina Longcore. Funk motioned, Edwards Second.
2. Longcore spoke to Merrill Lynch about creating a money market account for our extra funds. We also have the option to create a CD, Longcore will check and see if we can do both.
3. Queen of Hearts Taxes- Longcore stated that we are waiting on coupon to pay taxes.

## 3. Activity/Event Updates

i. Events

1. 2023 Summer Concert Series- Most volunteer spots have been filled- still needing about one or two additional volunteers per event. Williamsville Garden Club also plans to take one of the events. We will continue to search for volunteers.

## 4. For Discussion If Time Permits

i. Kathleen Brenner was present in our last meeting to get a feel for the board and what her responsibilities would be. However, she decided to pass on the opportunity. Therefore, we are still without an executive assistant.

ii. Current membership dues will be processed by Longcore. Camille to send Longcore renewal documents (found on thumb drive).

**6. Adjourn- Roderick motioned to adjourn the meeting, Camille second the motion.**

**Meeting adjourned at 12:55pm.**