



Executive Board Minutes

July 8, 2021, at 11:30 pm via Zoom Conference Call

1. Open Meeting

- i. Roll call - President Roderick called meeting to order at 1:30pm. Present were Sarah Roderick, President; Gary Funk, Vice-President; Andi Manes, Secretary and Mike Moos, SACC Executive Assistant. A quorum was declared present. No other members or the public were on the call.
- ii. Set the Agenda - Nothing new was added to the agenda.

2. Old Business

- i. Secretary, Approval of Minutes – President Roderick indicated the minutes was emailed to the Board prior to the meeting. ***A motion was made by Mr. Manes to approve June 4, 2021, meeting minutes, seconded by Mr. Funk. Voice vote with the Ayes having it (3/0). Motion passes.***
- ii. Treasurer, Approval of Treasurer’s Report. President Roderick indicated the Treasurer’s Report was emailed to the Board prior to the meeting. ***A motion was made by Mrs. Manes to approve June 2021 Treasurer’s Report, seconded by Mr. Funk. Voice Vote with the Ayes having it (3/0). Motion passes.***

3. Executive Assistant Report

- i. Board Makeup – Mr. Moos indicated that this is the first meeting of the fiscal year and elections were held with those present representing the new Board.
 1. Select Officers – Officers for 2021-2022 year are: Sarah Roderick, President; Gary Funk, Vice-President; Andi Manes, Secretary; Mark DiMarzio, Treasurer and the Member at Large position was vacant.
 2. Vacancy – recommendations were discussed of whom to solicit interest in the vacant position. Persons identified will be contacted.
- ii. Membership Report - Mr. Moos provided an update on membership renewals. The Board will contact those that remain to encourage them to renew. It was noted that there is a new Manager at County Market and that two of our members provided donations in addition to their renewal fee.
 1. VIP List – Annual review of VIP list. It was recommended and adopted that a more accurate description is that of an honorary membership. A review of those nominated were reviewed. Motion by Mrs. Manes to give Senator Sally Turner, Representative Tim Butler, County Board representatives Todd Smith and Annette Fulgenzi, Mayors Clatfelter, Yokley, Langfelder, Radar and Cuffle Honorary Membership. A letter will be sent to them notifying them of this action.
- iii. Chamber Decal Order – Mr. Moos indicated the bid for new decals came in higher than what had been approved. ***Motion by Mr. Funk to approve the***

purchase of 100 decals for \$300, seconded by Mrs. Manes. Voice vote with the Ayes having it. Motion passes.

- iv. PPP loan – Mr. Moos indicated the bank notified the Chamber that they are now accepting applications to have the PPP Loan, provided by the Federal Government (due to COVID), forgiven. Mr. Moos recommended a meeting with the Treasurer and President to finalize the application and the documentation to support such request.
- v. Chamber Equipment Storage – was tabled with the intent for the Chamber to research storage options for the Chamber equipment.

4. Activity/Event Updates

- i. Executive Assistant search – Zoom call with Arlington Heights Chamber is still on for Friday at 1pm. Mr. Moos suggested, since no member expressed interest, to expand the job announcement to the public.
- ii. Events
 - 1. Queen of Hearts – President Roderick and Mr. Moos provided an update on the meeting held with the Queen of Hearts partners. New leadership at Sport Boosters and President Roderick will be in touch with them. Another meeting will be held for all partners to have an opportunity to review the account books, should they wish to do so.

5. New Business/Items Added to the Agenda – No new business or items added to the agenda.

6. Adjourn – ***Motion was made by Mrs. Manes to adjourn the meeting at 2:26 pm, with Mr. Funk seconding. Voice vote with the Ayes having it. Motion passes.***

Minutes respectively submitted by Michael Moos, Executive Assistant