



Executive Board Minutes

April 7, 2021, 11:30 pm Zoom Conference Call

Note this meeting is open to the membership & public. Should you wish to attend please send an email to info@shermanilchamber.org with your name & email. We will then be able to send you a Zoom invite.

1. Open Meeting

- a. Roll call – President Roderick started the meeting at 11:30 with a Roll Call. Present were Sarah Roderick, President; Gary Funk, Vice President; Mark DiMarzio, Treasurer; Quinn Allen, Member at Large; Sean Bull, Past President; and Mike Moos, Executive Assistant. A quorum was declared present. No other members or the public were on the call.
- b. Set the agenda – no items were added to the agenda.

2. Old Business

- a. Secretary, Approval of Minutes – President Roderick indicated the minutes were emailed to the Board prior to the meeting. ***A motion was made by Mr. Funk to approve the March 3, 2021 minutes, with Mr. Allen seconding the motion. Voice vote with the Ayes having it. The motion passes.***
- b. Treasurer, Approval of Treasurers Report – President Roderick indicated the Treasurer's Report for last month was emailed to the Board prior to this meeting. ***Motion was made by Mr. Funk to approve the Treasurer's Report dated March 2021 with Mr. Allen seconding the motion. Voice vote with the Ayes having it. The motion passes.***
- c. Executive Assistant Report
 - i. Elections - Past President Bull reported that a notice will go out to members that nominations are being accepted for the vacancies. Board members whose term expires need to also submit if they are interested to continue on the Board. Elections will be in June with Survey Monkey as the balloting mechanism.
 - ii. Insurance Coverage Report – tabled so other items on the agenda have time to be discussed.
 - iii. PPE Application – Mrs. Roderick and Mr. Moos indicated our application was approved with final signatures pending.
- d. Membership Drive – Mr. Moos indicated that will start in May. President Roderick thanked Mr. Funk for his effort in acquiring a new member for us (Fairlane). Mr. Moos asked if we could go ahead and order 2021-22 Member Decals. ***Mr. Allen made a motion to approve the purchase of 2021-22 Member decals made larger not to exceed the cost of \$220, seconded by Mr. DiMarzio. Voice vote with the Ayes having it. The motion passes.***

- e. Text Club – Mr. Moos reported, as per the Boards request, an analysis was performed and submitted via email to Board members. Further discussion was tabled so other items on the agenda can be discussed.
 - f. Illinois Chamber letter - tabled so other items on the agenda have time to be discussed.
 - g. Activity/Event Updates
 - i. Executive Assistant Search – President Roderick indicated a committee will be formed to implement the search to replace Mr. Moos.
 - ii. Committee Reports/Members – tabled so other items on the agenda have time to be discussed.
 - iii. Reach Out - tabled so other items on the agenda have time to be discussed.
 - iv. Events
 - 1. Easter Egg (April 3) President Roderick indicated it went well, especially the sponsorships and there should be no cost incurred by the Chamber. President Roderick thanked Mr. Funk for wearing the costume and being the Easter Bunny.
 - 2. Blood Drives - Mr. Moos indicated he forwarded to the Blood Bank names of members interested in hosting drives.
 - 3. Golf Outing (May 13) – Mr. Moos indicated the flyer artwork, developed by Mrs. Manes is done but needs to be finalized. Mr. Allen and Mr. Bull provided additional details. Group discussion on details with information that will permit the flyer and sponsor forms to be completed. Mr. Moos hopes to have the information mailed and posted by the weekend.
 - 4. Other Events
 - a. Teacher Appreciation Week (May 3-7) – Group discussion with a ***Motion by Mr. Funk that the Chamber will not participate this year, seconded by Mr. DiMarzio. Voice Vote with the Ayes having it. Motion Passes.***
 - b. Queen of Hearts – President Roderick will call a meeting of all parties involved in QoH to discuss options as a group.
 - c. Trivia Night (Late Fall Activity) – nothing new to report.
- 3. **New Business** – no new business to discuss.
 - 4. **Items added to the Agenda** – no items were added to the agenda.
 - 5. **Adjourn** – ***Motion was made by Mr. Funk to adjourn the meeting at 12:42pm, with Mr. DiMarzio seconding. Voice vote with the Ayes having it. Motion passes.***

Respectively Submitted by Michael Moos, Executive Assistant