



SACC BOARD Budget Meeting Minutes for January 27, 2021

Meeting held via Zoom.

1. Open Meeting

- a. Roll Call – Meeting started at 11:30am.
 - i. Present: Sarah Roderick, President; Gary Funk, Vice President; Quinn Allen, Member at Large, Andi Manes, Secretary and Mark DiMarzio, Treasurer. A quorum is present.
 - ii. Staff/Public Present: Sean Bull, Past President and Mike Moos, SACC Executive Assistant.
- b. Set the Agenda – The purpose of this meeting was to finalize the Budget.

2. Budget

- a. President Roderick turned the dais over to Mr. Moos to bring the Board up to date. Mr. Moos discussed first:
 - i. Printing Sponsors - Request to put sponsors on the Annual Report to offset printing costs. This request adds printing to what was voted on before. In that discussion, it was approved to only publish the report electronically. There was discussion with the quantity requested to be printed reduced in half. There was consensus to approve the change with the majority indicating to proceed.
 - ii. COVID PPP - Discussed that there might be COVID federal funds to recoup some costs the Chamber incurred during the pandemic. Further info to come as we learn more.
 - iii. Budget – A meeting was held on January 13th with President Roderick, Past President Bull, Mr. DiMarzio, and Mr. Moos attending. Today's spreadsheet is the result of the meeting.

Mr. Moos reviewed how the spreadsheet was designed, works and what it contains. Past President Bull asked for an update to the amount of money we have in our Operational as well as Fundraising accounts reminding the Board of those assets. Mrs. Manes discussed common and good accounting practices for budgets. The Board agreed and indicated to adjust the budget to ensure it meets those goals.

The budget specifies different events, and it was agreed that specific budgets need to be developed for each event and that the events need to have enough sponsorships to cover the cost of the events. Mr. Moos indicated the Easter Egg Event is a good example of having a specific budget and it did not cost the Chamber and it served at least 500 people. The Board asked Mr. Moos to finalize the document and sent to the Board for final review and approval.

3. For the Good

- a. Golf Outing is scheduled at The Rail for May 13, 2021. Mrs. Manes volunteered to work with Mr. Quinn and Mr. Bull on the plans for this fundraiser.

4. Adjourn

- a. Meeting adjourned at 12:50 pm.

Minutes respectively submitted by Mike Moos, Executive Assistant