



SACC BOARD Meeting Minutes for November 4, 2020

Meeting held via Zoom.

1. Open Meeting

- a. Roll Call – Meeting started at 11:36am.
 - i. Present: Sarah Roderick, President; Gary Funk, Vice President; Andi Manes, Secretary; Mark DiMarzio, Treasurer; and Quinn Allen, Member at Large. A quorum is present.
 - ii. Staff/Public Present: Mike Moos, SACC Executive Assistant.
- b. Set the Agenda – Mrs. Roderick added, if time permits, to brainstorm on services to provide our members.

2. Old Business

- a. Board Meeting Schedule – President Roderick inquired if the Board would like to stay with the present monthly schedule date and time or change. Discussion with the consensus to keep as is.
- b. Secretary Report
 - i. *Approval of Minutes:* President Roderick indicated that the minutes for October 7th were emailed and presented today for review and approval. **Motion by Mrs. Manes to approve the minutes, seconded by Mr. Allen. Voice Vote with the Ayes having it, motion passes.**
- c. Treasurer Report
 - i. *Monthly Report:* President Roderick indicated that the Treasurer's Report for October was emailed and presented today for review and approval. **Motion by Mr. DiMarzio to approve the Treasurer's report, seconded by Mr. Funk. Voice Vote with the Ayes having it, motion passes.**
 - ii. *Transition of Treasurers:* Mr. DiMarzio indicated transition training will occur next week with Mr. Alton.
 - iii. *Account Signatures:* Mr. Moos reminded Board members to contact UCB and get signature cards signed.
- d. Executive Assistant Report
 - i. *Membership Renewal:* Mr. Moos reported membership is now at 50 renewals. One member will rejoin once they are past the COVID financial hardship. Mrs. Manes inquired on the rules for VIP membership. Mr. Moos reviewed those rules and the decision process the Board had used to offer such membership.
 - ii. *Member decal status:* Mr. Moos indicated the only vendor that presented a decal bid was Mr. Funk. Bid price was reviewed. Mr. Funk indicated the artwork prep costs are being absorbed by him. **Mr. DiMarzio motioned to accept the bid from Funkys Trophy, Mrs. Manes seconded, Mr. Funk abstained from voting. Mrs. Roderick called for a voice vote on the motion with the Ayes having it. Motion passed.**

- iii. *Queen of Hearts License*: Mr. Moos indicated he is still waiting for the Secretary of State's Office to send our paperwork. Once received we will file with the County for our license.
- iv. *Website Analytics*: Mr. Moos had sent to the Board some data from Google Analytics that provides some insight of how our website is used. Brief discussion on the data. The data indicates our news page is popular. Mrs. Roderick indicated that the Facebook page is doing well too in reaching many people.
- e. Event Updates
 - i. *Blood Bank*: Mr. Moos reported the next blood drive is scheduled for December 3rd. We will start advertising when we get closer to that date.
 - ii. *Annual Meeting & Report*: Mr. Moos reviewed why we held an annual meeting and how it has been formatted in prior years. Mrs. Roderick expressed concern due to COVID that we are limited in having such a meeting. Discussion on different options occurred. A final consensus was, for the safety of our members, we will not hold an annual meeting. An Annual Report will still be published and presented to the membership and posted on the website. Mrs. Manes volunteered to assist with the report. It was further discussed that the Annual Report could be delivered in person to each member and at the same time the member could be queried with a short survey.

3. **New Business**

- a. *Brainstorm*: Mrs. Roderick indicated our time is limited so she asked each board member to think about what we should be focusing on for our membership. We will revisit this.
- b. *Storage Unit*: Mr. Funk inquired if we were still paying for a storage unit. Mr. Moos indicated we are not; it was cleaned out of items not usable and the rest of the items are stored at a village site. The Village is kind enough to permit the storage of most of the items at no cost to the Chamber.

4. **Adjourn**

- a. ***Motion to Adjourn made by Mr. Funk, seconded by Mrs. Manes. Voice vote with the Ayes having it. Motion Passed.*** Meeting adjourned at 12:38 pm.

Minutes respectively submitted by Mike Moos, Executive Assistant