



## **Tentative Executive Board Agenda**

October 7, 2020 at 11:30 pm  
Zoom Conference Call

- 1. Open Meeting**
  - a. Roll call
  - b. Set the agenda
  
- 2. Old Business**
  - a. Board meeting schedule
  - b. Secretary
    - i. Approval of minutes
      1. September 2
      2. September 24
  - c. Treasurer
    - i. Monthly report
    - ii. Treasurers transfer
    - iii. Account signatures
  - d. Executive Assistant Report
    - i. Member renewal status
    - ii. Member decal status
    - iii. Queen of Heart license status
    - iv. Website Analytics
  - e. Event Updates
    - i. Annual Meeting & Report
    - ii. Blood Drive December 3
  
- 3. New Business**
  - a. Brainstorm session
  
- 4. Items added to the Agenda**
  
- 5. Adjourn**