



Executive Board Minutes

August 7, 2019 at 11:30 am
Sherman Public Library

1. Open Meeting

- a. Roll Call
 - i. Present: Sean Bull, President; Dave Stake, Vice President; Sarah Roderick, Secretary; Andrew Alton, Treasurer. A quorum was present, President Bull started the meeting at 11:36.
 - ii. Staff/Public: Quinn Allen, Lee O'Keefe Insurance; Reverend Jon Carrell, SUMC; Mike Moos, SACC Executive Assistant.
- b. Set the Agenda – nothing was added to the agenda

2. Old Business

- a. Secretary
 - i. Approval of Minutes. **Mr. Stake made the motion to approve the July 3, 2019 minutes, seconded by Mrs. Roderick. Voice vote with the Ayes having it. Motion Passed.**

b. Treasurer

- i. Account Reports – Treasurer Alton discussed the status of Chamber accounts and transactions. The following balances were reported:

Operating Account	Community Account
\$12,711.74	\$22,160.07

Treasurer Alton discussed the arrangements for the Queen of Hearts fundraiser project and the need to transfer monies. **Motion was made by Mr. Stake to move up to \$2,000.00 from the Community Account in the two Queen of Heart accounts, seconded by Mrs. Roderick. Voice Vote with the Ayes having it. Motion Passed.** President Bull stated that the Queen of Hearts accounts will be audited on a monthly basis. Mr. Alton indicated he will be getting together with Mr. Moos to develop the 2020 budget. Details of the Treasurers Report is available through Mr. Alton.

c. Executive Assistant

- i. Membership invoices for FY2020. Mr. Moos reported of what has been received in membership renewals. A second notice email will start to be sent to those that have not submitted their renewals. Initial review of renewals looks great with already 32 members renewing and two new.
- ii. Newsletter - Mr. Moos indicated nothing new to report.

d. Events

- i. Queen of Hearts – President Bull discussed the status of the fundraiser. This is a fundraiser for the Chamber, Sherman MOVE, Williamsville Garden Club and the Sport Boosters. Boondocks will be the main venue. Satellite locations might be needed and are being looked at. The Q-of-H raffle board was purchased and shown to the group. Ticket sales start next week.
- ii. Golf Outing – President Bull asked Mrs. Roderick, Mr. Allen and Mr. Alton to work with the Rail in setting a fall date and event details.
- iii. Future Events – was tabled so the new Executive Board could incorporate into the 2019-2020 plans.

3. **New Business**

- a. Board Positions – President Bull discussed there was one nomination for the vacancy on the Board. Mr. Allen had been nominated during the nomination period. ***Motion was made by Mr. Stake to accept Mr. Allen onto the Board, seconded by Mr. Alton. Voice Vote with the Ayes having it. Motion Passed.*** President Bull indicated he would like to have a special 2-hour meeting for the Board to review next years budget and plans. A tentative date of August 30th at 3:00 pm was set.
- b. Reimbursement Request – Mr. Stake requested reimbursement of \$500 in expenses made due to an email request he had received at work. The email was a Phishing Attack that had gone out to all SACC members. Mr. Stake had sent prior to the meeting an email presenting his case. It included documentation of the Phish correspondence, the transactions that occurred and receipts. He explained that he did file a police report, contacted his credit card company, Walgreens (where the gift cards were purchased) and the Chamber’s insurance agent. He indicated none of those entities would be able to assist or cover the costs. Board members discussed with Mr. Stake their opinions on the matter and expressed their displeasure of the fraud and felt terrible that this happened. The Board consensus was this was not the responsibility of the Chamber and his request was denied.

4. **Items added to the Agenda** – nothing was added.

5. **Adjourn**

- a. ***Motion to Adjourn made by Mr. Alton, seconded by Mrs. Roderick. Voice vote with the Ayes having it. Motion Passed and meeting adjourned at 12:40.*** Next tentative scheduled meeting is September 4, 2019 for 11:30am at the Sherman Public Library. Members and the public are encouraged to attend.

Minutes respectively submitted by Mike Moos, Executive Assistant